



Week ending issue: January 29, 2016 – Issue # 280

Policy

From the FY2016 WIC Contract - Article XI – Additional Conditions

12. The CONTRACTOR shall prepare an electronic pdf copy of the Summary of Insurance for: Professional Liability, Property, Casualty, Fidelity, Bonding, and Officers and Directors coverage to the Department no later than November 10, 2015.

Please upload your agency proof of liability insurance document to the correspondence section found in IowaGrants.gov if you have not already done so. If you have questions or need help contact Bruce.

From the WIC Services Policy and Procedure Manual – 380.60

Clinic Environment – Comfort and Safety

Follow these suggestions to provide a safe environment:

- Childproof the clinic area.
- Barricade open stairways that are not in use.
- Position electrical cords away from traffic areas or tape cords to the floor, to prevent tripping.

Follow these suggestions to limit the distractions and noise level of the clinic:

- Select clinic sites with carpeted floor areas.
- Keep audiovisual equipment away from areas where one-to-one encounters occur.
- Keep room temperatures as comfortable as possible.
- Designate a supervised play area for children.

Assuring participant confidentiality is critical in WIC clinics. This can be accomplished by:

- Arranging clinic stations to minimize the ability to overhear other clinic conversations (e.g., using separate rooms or dividers, or increase distance between stations, etc.).
- Minimizing the computer screen or log-out of the data system when a computer is not in use.

Information

Job Opening

Operation Threshold is accepting applications for a Dietitian to work in the Women, Infants and Children (WIC) Nutrition Program. This position is a full- time position eligible for full agency benefits. No night, weekend, or holiday hours are required for the position. Qualified applicants need a BS in Dietetics or Nutrition and must be licensed by the Iowa Board of Dietetic Examiners. Regular travel in service area is required along with a valid driver's license, reliable transportation, and proof of insurance. Applications will be accepted until position is filled For consideration please send resume and application to: Human Resources, Operation Threshold, PO Box 4120, Waterloo, IA 50704 or email to cboche@operationthreshold.org EOE

Participant Centered Services:

Practicing for the move to Focus:

When working with a postpartum, Breastfeeding or Non-Breastfeeding mom try starting your conversation with

“What are the biggest challenges of being a new mom?” or “How are you eating not that you’re home with your new baby?” or “When do you find the time to eat?” or “What type of foods do you prepare for yourself?” to gather information in a more conversational way.

Thank you of the Week:

“I just wondered if WIC had a job opening. You all seem to work well together as a team. You are like a big family! I think I would like working here.” ~Broadlawns WIC Participant

eWIC Focus Update

Economic Unit and eWIC

As eWIC rolls out across the state, clinic staff will need to provide the economic unit (EU) number for issues related to a participant's eWIC card and activities related to the card. This number is important because it identifies the participant that is sent from Focus to the eWIC host system called WIC Direct.

WIC Direct calls the EU the “Household Number”. In the screenshot below you can see the information that is transferred from Focus to WIC Direct. This is the information available to our eWIC host support staff to troubleshoot issues, as they do not have access to Focus. In WIC Direct, the Electronic Benefit Account (EBA) can be located using the following:

- Household Number (EU)
- Card Number (PAN on the face of the eWIC card)

- First Name, Last Name, Address of the “cardholder”. (Other family members are not listed in WIC Direct even if they are participants.)

As you can see here, the best information to locate an account in WIC Direct is either the EU number or the PAN/Card number. You can help expedite the research into any issue you report by providing both of these numbers. Any eWIC/Focus related issues that occur after rollout should be sent to the WICHelpDesk.

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<https://www.facebook.com/iowaWIC>



Training

Educational Opportunity (CEU)

The Nutrition Services Branch in collaboration with UNC – Chapel Hill is pleased to announce that Module 1: Nutrition Assessment of the Pediatric Nutrition Course (PNC) will be offered again in 2016. This is an online, faculty guided, self-paced course of about 25 hours to be completed between January 19, 2016 and March 28, 2016. The goal of this course is to provide nutritionists with the knowledge and skills needed to improve the nutritional health of the pediatric population. Module 1 is designed to improve knowledge and skills specifically in the area of nutrition assessment. It is ideal for new employees in public health nutrition, nutritionists who are new to pediatrics and those who want to broaden their pediatric knowledge base.

Module 1 Nutrition Assessment consists of the following six topics:

- Unit 1: Anthropometrics
- Unit 2: Biochemical
- Unit 3: Clinical
- Unit 4: Food and Nutrition History
- Unit 5: Eco Social Factors
- Unit 6: Psychosocial Factors

This course has been approved by the Commission on Dietetic Registration – Academy of Nutrition and Dietetics for 19 CPEUs - Level 1 for Registered Dietitians (RDs), Registered Dietitian Nutritionists (RDNs), Nutrition and Dietetics Technicians, Registered (NDTRs) and Dietetic Technicians, Registered (DTRs). For all others, 2.0 Continuing Education Units will be awarded from the Friday Center for Continuing Education at the University of North Carolina at Chapel Hill.

Fees: The course fee is \$50 for public health nutrition personnel in North Carolina Local Health Agencies and pediatric nutritionists in Children’s Developmental Services Agencies (CDSAs). The course fee is \$100 for all other applicants, including those who reside outside of the State of North Carolina. Enrollment is limited, and participants will be taken on a first-come, first-serve basis.

An orientation webinar is scheduled for Tuesday, January 12, 2016 from 11 am – 12 pm with fully enrolled students to provide an overview and demonstration of the online course. This live orientation webinar will be recorded for those who are unable to attend.

<p>March:</p> <p>No NETC this month</p>
<p>May:</p> <p>No NETC this month</p>
<p>July:</p> <p>NETC Webinar (All new staff) – July 14, from 8:30-11:30</p> <p>NETC Webinar (Health Professional) – July 21, from 8:30-11:30</p> <p>NETC Webinar (Support Staff) – July 28, from 8:30-11:30</p>

September:

NETC Webinar (All new staff) – September 15, from 8:30-11:30

NETC Webinar (Health Professional) – September 22, from 8:30-11:30

NETC Webinar (Support Staff) – September 29, from 8:30-11:30

November:

NETC Webinar (All new staff) – November 10, from 8:30-11:30

NETC Webinar (Health Professional) – November 16, from 8:30-11:30

NETC Webinar (Support Staff) – November 17, from 8:30-11:30

Please note the dates in November

Dates to Remember-

- Infant/Child Workshop- August 2, 2016
- WIC Contractor Meeting- August 30, 2016
- Communication and Rapport Workshop- October 26, 2016

Note: Due to state-wide rollout of eWIC the Breastfeeding and Maternal Core Workshops will not be held this year. Instead, CPA/Non CPA Health Professionals hired between March 2015 and March 2016 and any other CPA/Non CPA Health Professional who hasn't yet attended one (or both) of these workshops must complete the designated substitute module(s) found under Core Training Workshops on the Personnel section of the Training page on the WIC Web Portal. Before beginning the module(s) please see the "Preamble to the 2016 Breastfeeding and Prenatal & Postpartum Nutrition Modules" (also located on the web portal) for more information before starting the module(s).

Available Formula-

Product	Quantity	Expiration Date	Agency	Contact
Vivonex T.E.N.	60- 2.84 oz packets	11/2016	State WIC Office	Nicole Newman 515-281-4545
Nutramigen Toddler with Enflora LGG	20 - 12.6 oz Container	2/1/2016	Mid-Sioux Opportunity	Holly Svitak 712-786-3476
Peptamen Junior 1.5 Cal	114 – 250 ml containers	3 – 6/2016	HACAP	Angela Munson 319-366-7632
Enfaport	17 – 6 packs of 6 oz containers	4/1/16	HACAP	Angela Munson 319-366-7632

Product	Quantity	Expiration Date	Agency	Contact
Powder Infant EleCare Amino Acid Based Infant Formula with Iron	5 – 14.1 oz cans	3/2017	North Iowa Community Action	Janelle Pansegrau 641-423-5044 x35
Complete Amino Acid Mix	1 can	10/21/2017	Mid-Iowa Community Action	Sierra Steven 515-232-9020, ext. 105

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- (1) Mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) Fax: (202) 690-7442; or
- (3) Email: program.intake@usda.gov

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